

**CITY OF BLUE RIDGE MANOR
ORDINANCE NO. 4
SERIES 2011**

AN ORDINANCE establishing the office of **City Treasurer/Tax Administrator** of the City of Blue Ridge Manor.

WHEREAS, the City, by and through its elected Officers, are desirous of passing this Ordinance to reestablish the office of City Treasurer/Tax Administrator of the City of Blue Ridge Manor and to replace the entirety of the current Ordinance 31.37.

NOW THEREFORE, be it ordained by the Commission of the City of Blue Ridge Manor, Kentucky;

1. **Duties and Responsibilities.** The duties and responsibilities of the City Treasurer/Tax Administrator are assisting and preparing the budget and accounting for all city monies. In addition, the City Treasurer/Tax Administrator shall perform the duties of tax collector.

2. **Compensation.** The compensation for the position of City Treasurer/Tax Administrator shall be established from time to time by ordinance of the Commission.

3. **Bond.** This non-elected official shall be bonded in an amount to be determined by the Commission in accordance with Ordinance 31.38.

4. **Oath.** The Treasurer/Tax Administrator shall take the oath as set out in Ordinance 31.01.

5. **Duration of Office.** This non-elected officer serves at the will of the City of Blue Ridge Manor Commission. The term of office shall be for one (1) calendar year. Each December the Commission of the City of Blue Ridge Manor shall review this non-elected position and either reappoint for another one (1) year term or appoint another person to the position. However, this requirement shall in no way limit the at will dismissal power of the City Commission. KRS 83A.080(3).

***** The City Treasurer/Tax Administrator shall work under the supervision of and in coordination with the Commissioner in charge of the Department of Public Property and Finance.

FURTHER, this Ordinance shall take effect upon approval, passage and publication as required by law.

FIRST READING THE 23rd DAY OF May, 2011.

SECOND READING THE 13th DAY OF July, 2011.

PASSED AND APPROVED THE 13th DAY OF July, 2011.

/s/ Mike Ober
Mayor, City of Blue Ridge Manor, Kentucky

ATTEST: /s/ Fred A. Nica
Clerk

Those voting Aye:

Those voting Nay:

Mike Ober, Mayor
Hans Klose, Mayor Pro Tem
Julie Colucci, Commissioner
Carla Kreitman, Commissioner
Porter Lady, Commissioner

None