



City of Blue Ridge Manor Meeting Minutes February 27, 2017

Next Meeting: March 27, 2017 at 7:00 p.m. at the Middletown Fire Department Station 2, 10217 Shelbyville Road.

Call to Order

The regular monthly meeting of the City of Blue Ridge Manor was held on February 27, 2016 at the Middletown Fire Department, Division 2. The meeting was called to order at 7:00 p.m. with Mayor Carla Kreitman presiding.

The following were present:

Carla Kreitman	Sharon Knapp
Hans Klose, Mayor Pro Tem	Karen Moore
Stan Chauvin, City Attorney	Terry Hall
Ken Conliffe, Commissioner	James Blair
Porter Lady, Commissioner	Sue Lentz
Art Sims, Commissioner	Pat Lowber
Elizabeth McDaniel, Clerk/Treasurer	K. Moriarty
Bethany Clark – Shelby Pointe Condos	Cristine Cotton
Phyllis Santos – Blue Rose Condos	Amber Miller
Vicky Schweinhart – Blue Rose Condos	Jeffrey Overbee
Ed Brecht – Shelby Pointe Condos	Meranda Phillips
Regina Hall – Rosewood Condos	Debbie Calilsti
Dennis Lang	Norbrana Sides
Bobby Likins	Carol Acree
Annie Duncan-Ponvert	Diana Clark
Walter Hargrove	

Approval of Previous Meeting Minutes

The Commission reviewed the minutes from the January meeting and the Special Meeting held February 7, 2017. Mayor Kreitman asked for any corrections or additions. Commissioner Conliffe asked that the word "not" be omitted in the second paragraph of his report in the second sentence that currently read, "He said he does not plan to pursue the issue further." Commissioner Lady moved that the minutes be approved with the correction; Commissioner Sims seconded the motion. The motion carried and the minutes will be accepted once the edit has been made.

Treasurer's Report

Mayor Pro Tem Klose distributed a Balance Sheet as well as a detail of revenues and expenses July 1-January 31, 2017. He noted that detailed information is available to the public on request. Mayor Kreitman asked if there were any questions or discussion about the reports. There being none, Mayor Kreitman moved that the reports be approved. Commissioner Lady seconded the motion; motion carried.

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Updates from the Mayor

- The **BRM Citizen Appreciation Day** was held February 19 at the Fire Station. There was a nice turnout with a range of ages, some new faces, and all areas of the city represented. Roosters donated chicken wings, Fresh Market donated a \$50 gift certificate and cupcakes, Ling Ling restaurant donated a \$35 gift certificate, and Baskin Robbins donated 10 gift certificates.
- The next community event will be the **Perennial Plant Exchange & Earth Day Celebration** at Hardesty Park on Saturday April 22 from 10 am – 2 pm. The first meeting of the **Hardesty Park Advisory Committee** will take place during the event.
- **Commissioners:** Please submit articles for the next newsletter to Mayor Kreitman as quickly as possible.
- The **BRM Seasonal Banners** have worn out and will be removed. Citizens are encouraged to submit feedback as to whether they will be replaced.
- The Mayor has received both positive and negative feedback about the colored lights at the entrance and park. The plan is to coordinate the lights with holidays such as red and white for Valentine's Day, etc.
- During a Special Meeting held February 7, 2017, the BRM Commission voted to combine the roles of Clerk and Treasurer. Elizabeth McDaniel has agreed to serve in both roles until the end of this fiscal year (June 30, 2017). Previous Treasurer Bob Carter will remain with the Commission through the end of the fiscal year to ensure a smooth transition.

City Attorney Chauvin reported no change on the BRM easement request for Hardesty Park. Our preliminary request has been approved but finalization may take a while longer due to the change in administration.

Attorney Chauvin said he will be submitting a municipal order to the Commission regarding speed humps but that the commission already approved the purchase and installation.

Commissioner Conliffe gave the advertisement for waste disposal bids for two-year service contracts to Attorney Chauvin for Chauvin to post in April. Commissioner Conliffe will also contact the three companies that bid last time. All bids received will be opened at the next Commission Meeting on April 24, 2017. Vendors may attend and do presentations at that meeting. Commissioner Conliffe noted that currently yard waste collection is halted from January 15-April 1. He suggested we consider resuming it earlier such as March 15 in years with mild winters. However, this will raise our costs for this service.

Clerk/Treasurer McDaniel submitted a report of property owners who have not paid their property taxes to Attorney Chauvin, Commissioner Klose, and Mayor Kreitman. Attorney Chauvin will start the process to file liens on those properties.

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Commissioner Reports

Art Sims - Public Safety:

At the January meeting, Commissioner Sims presented an estimate for the purchase of six speed humps and their installation. He reported that the average cost will be approximately \$3000 per speed hump or \$18,000 total and that includes two metal signs for each side of the road beside each speed hump. Commissioner Sims noted this total was more than he expected due to expenses he had not anticipated such as the need for flaggers to help redirect traffic during speed hump installation. The City of Blue Ridge Manor will purchase additional signs for each entrance and posts for the signs supplied by the vendor. Mayor Kreitman noted that the Commission had previously approved the expense and that Commissioner Sims is free to move forward with ordering two speed humps and signage.

Porter Lady - Parks & Recreation:

Commissioner Lady reported that electrician Tony Thompson will install the new gate at the park entrance off South Dorsey Way as weather and his schedule permits. The work involves digging a trench from the sidewalk off Blue Ridge Road behind Annie Duncan-Ponvert's house then down the hill to the park entrance (approximately 525 feet).

Hans Klose - Public Property & Finance: No Report

Ken Conliffe - Public Works & Sanitation:

Commissioner Conliffe noted that June Pick-up dates by Republic are scheduled for April 27 and August 24. Republic's contract with the city ends June 30, 2017. BRM will be accepting bids for waste disposal service for the next two-year contract.

Commissioner Conliffe was alerted by Republic that their driver was not able to access the trash carts at Dorsey Station. A resident noted that a stalled car blocked access and that those residents realized their trash would not be picked up that day. That issue has been resolved.

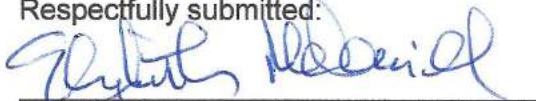
Regarding the request to designate Rosewood a public road versus a private road: Commissioner Conliffe noted that on August 8, 2016, Jeffrey Brown with Planning and Zoning (P&Z) said that BRM must submit a clean plat and that P&Z would get back to him. As of October 10, 2016, they have not received word back. Commissioner Conliffe has contacted Attorney Jonathan Ricketts for an update/response and asked if a meeting could be set up with P&Z on February 7, 8, or 17 but never heard back from him. On January 26, Brian from P&Z asked which road had the issue. On February 2, Attorney Ricketts sent Commissioner Conliffe that response. On February 14, Commissioner Conliffe asked for a meeting with P&Z. Mayor Kreitman noted that she received an email from BRM citizen Phyllis Santos requested the mayor's input. Carla told Ms. Santos that the issue would not be on the agenda for the February 27 meeting since there was nothing new to report and that Mayor Kreitman plans to meet with Commissioner Conliffe, Attorney Ricketts, and the P&Z committee. Commissioner Conliffe noted that P&Z has all the information they requested and need to make the designation.

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A citizen asked what else could be done to complete the Rosewood request. Mayor Kreitman noted that the BRM Commission hired a lawyer to assist us and has spent considerable time and energy to resolve it in good faith. She said she would ask Attorney Ricketts for an update and explanation of the delay. She said the BRM Commission representatives must meet with all the parties involved to decide a way forward. Mayor Kreitman went on to explain that the city's ability to service (e.g., pave or repair) private roads is currently limited. She went on to add the road issue is especially complicated by the fact that the builder did not designate the road properly when it was completed and since then, the area around Rosewood grew to include eleven different condominium communities.

There being no additional business or discussion, Mayor Kreitman asked for a motion to adjourn the meeting at 8:23 p.m. Commissioner Conliffe made the motion. Commissioner Sims seconded the motion; all voted in favor so the motion passed.

Respectfully submitted:



Elizabeth McDaniel, City Clerk



Hans Klose, Mayor Pro Tem